

TopYacht **Boat Docs** and **Race Docs**

Boat Docs

Boat Docs allows an owner to upload 30 plus “standard” documents for their boat. An uploaded document can be a scanned paper document or a pdf doc such as an insurance certificate. The documents are stored in a folder for that boat and can be used by the boat owner as proof of meeting various requirements for club racing. The same documents can be copied into **Race Docs** for a specific race by the owner.

Clubs can nominate specific **Boat Docs** to be uploaded for club racing or low risk offshore racing. In this case the upload facility is on the normal TES entry screen for the owner. The mix of required docs will vary depending on the clubs/event needs.

ADDITIONAL ITEMS

TopYacht allows you to store documents relating to your boat.

Boat Photo: You can upload jpg or png photos less the 3M
Other documents: need to be a single pdf, jpg or png file less than 2M.

*** Important: scan `other docs` in black and white at 200 dpi resolution to keep them small.**

Item	OK	Form	Upload	File Date	View
Boat Photo	<input type="checkbox"/>		GO	2015-09-10	GO
Equipt Audit Form Cat 7	<input type="checkbox"/>		GO	2015-09-10	GO
Insurance Cert	<input type="checkbox"/>		GO		GO

***Required Documentation**

I understand that I need to lodge

- A current audited Category 7 Equipment Compliance Certificate and
- a third party insurance cover in the sum of at least \$10 million with the GFS.

For cat 1~3 offshore racing, the **Boat Docs** are accessible as a tab on the offshore entry screen.

TEST BOAT TEST02 **Rod McCubbin**

TopYacht Boat ID: 2843 [Log out](#)

Entry Detail Crew List Boat Details Boat Docs Race Docs

MyTopYacht allows you to store documents relating to your boat.

* These items are then available to you whenever you wish; AND

Race Docs

Race Docs allows the administrator of an offshore race to nominate

- which **Boat Docs** ;and
- which **event specific** docs

the organisers require the owners to submit for a particular race.

Event organisers can then check off the compliance of the uploaded docs using the “OK” check box on the **Race Docs** page.

Race Docs are stored in a separate folder for each race to isolate them from the **Boat Docs** and **Race Docs** for other races.

Uploading Race Docs

The **Race Docs** screen lists all required docs.

It is in two parts:-

- The top section for existing **Boat Docs**;
- The lower section for event specific **Race Docs**

If the required **Boat Doc** already exists, then it will have a file date in **black** like the Stability Documentation example below.

To copy an existing **Boat Doc** to the **Race Docs** folder, tick the Use check box.

Once copied to the **Race Docs** folder the File Date becomes **red**.

To add an event specific **Race Doc** use the Upload button.

* Uploads must be a single file under 2M. Boat photo up to 5M.
 * Required items are indicated with a `Y`
 * Equipment Audit Cat `Y`, indicates the *minimum* level required.
 * Red `file dates` are those stored for this RACE; black `file dates` are for those s
 * **Hint: scan forms in black and white with 240 dpi resolution.**

Use	OK	Rqrd	Item	Form	Upload	File Date	View	E
<input type="checkbox"/>	<input type="checkbox"/>		Equipt Audit Form Cat 1			2015-08-04	GO	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Y	Boat Photo			2015-08-04	GO	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Y	Stability Documentation			2015-10-12	GO	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Y	Insurance Cert			2013-08-25	GO	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Y	Equipt Audit Form Cat 2			2015-08-04	GO	<input type="checkbox"/>
Other								
<input type="checkbox"/>	<input type="checkbox"/>	Y	VHF Radio Check from Taupo		GO	2015-07-27	GO	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Y	SSB Check from Taupo		GO	2015-08-04	GO	<input type="checkbox"/>

Note: As **Race Docs** are event specific, there is no provision to copy these from one event to another. In the rare instance where a document suits several races then it will need uploading again.

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